September 2023 Edition

USF IRB Newsletter

Your source for updates from the University of South Florida Institutional Review Board

Research Integrity & Compliance Staffing

We are growing in Research Integrity and Compliance! Please join us in welcoming our new staff:

- Myah Luna- Biomedical Research Compliance Administrator II
- Madison Rhodes- Biomedical Research Compliance Administrator I
- Brittani Powell- QA/QI Research Compliance Administrator II-Site Auditor

The HRPP Office prides itself on being responsive to our research community. We want you to be aware of some significant IRB contacts. If you have any specific questions, please direct them to the relevant contacts below:

Important Contacts:

- HIPAA Privacy Administrator
  - HIPAA-research@usf.edu
- Reliance Program (Single IRB and Reliance on External IRB)
  - RSCH-Reliance@usf.edu
- IRB Education Questions/Support
  - BullsIRB and ARC support/questions - RSCH-ARC@usf.edu
  - Training and Education - RSCH-IRB@usf.edu
- QA/QI Program
  - QA-QI@usf.edu
- COI Program
  - Coi-Research@usf.edu

USF Investigators Leaving USF

USF IRB wants study team members and PI's to be aware of the policy when Investigators are leaving the university. If the Investigator will be leaving the Institution, the Investigator is required to inform the USF HRPP within 60 days prior to employment end date. In addition, the Investigator should be mindful of the following:

- Research documents such as consent and identifiable data must remain at USF.
- If the Investigator is planning to continue their research at another institution they must provide a plan for transferring IRB oversight to their new institution, including how/what data will be transferred.
- Prior to leaving the Institution, the Investigator is responsible for either closing out the study or submitting a Modification application to change oversight to a new USF Investigator who is eligible to serve as a PI.

For additional support with PI transitioning please review question 27 in the USF HRP-103 - INVESTIGATOR MANUAL and/or contact the USF IRB general email inbox RSCH-IRB@usf.edu

OHRP Updated Human Research Protection Training

The USF IRB wants to make you aware of **FREE** online training! The Office of Human Research Protection (OHRP) has updated their human research protection training and is offering this free online foundational training with completion certificates. The training is delivered in 5 lessons that are comprehensive and provides a basic understanding of the framework for protecting research participants for Health and Human Services (or federally)-conducted or supported research including the Belmont ethical principles and the regulatory requirements of the revised Common Rule. The lessons are kept concise and are written for easy understanding. Again, this is a free training opportunity, but it does not satisfy the USF human subjects training requirements.

Click HERE to access the training. For additional information on OHRP research education click this link: Online Education | HHS.gov. For information on additional USF research education opportunities, contact the USF IRB general email inbox RSCH-IRB@usf.edu.

Research Misconduct

USF HRPP believes that we are a team, the IRB and PI's/study team members, on the road toward USF research innovations. To support compliant, impactful and successful research, USF IRB wishes to inform our research community how to report any research

concerns, complaints, or allegations regarding the conduct of human subjects' research. Reports can be made to any member of the IRB, Research Integrity & Compliance (RIC), the Office of Research & Innovation, or anonymously through EthicsPoint.

Contact the IRB, RIC, or Office of Research & Innovation:
Research Integrity & Compliance
3702 Spectrum Blvd., Suite 165
Tampa, FL 33620
Phone: (813) 974-5638
Fax: (813) 974-7091

EthicsPoint Website: https://www.usf.edu/research-innovation/research-integrity-compliance/

These concerns/complaints are accepted in any format including verbal, written, or electronic and are thoroughly investigated. If necessary, learning opportunities such as corrective action plans, are taken to correct the situation and/or protect subjects in research. For additional information on research misconduct, review question 43 in the USF HRP-103 - INVESTIGATOR MANUAL and/or contact the USF IRB general email inbox RSCH-IRB@usf.edu or the Quality Assurance/Quality Improvement general email inbox QA-QI@usf.edu.

Reminder: USF IRB 2023 Virtual Student Research Workshop

As a reminder, the 2023 Virtual Student Research Workshop is this month! The workshop is being offered on two different days for your convenience: **September 13th 3:00pm-5:00pm** and **September 14th 10:00am-12:00pm (You ONLY need to select one DATE/TIME)**. The event is open to all USF students/faulty/staff, and will describe the role, authority, and composition of the IRB. In addition, attendees will gain valuable information on creating study protocols and will learn about informed consent regulations/guidelines and how to access USF IRB templates and BullsIRB submission. At the completion of this valuable workshop, attendees will have an opportunity to receive their IRB required Human Subjects Protection certification, that will be valid for three (3) years! **The event will allow 200 people on each day, so register soon!** To register for this event, please click HERE.

For additional information about the workshop, contact the USF IRB General email inbox RSCH-IRB@usf.edu.

Reminder: USF Responsible Conduct of Research Education

As a reminder, USF Research Integrity & Compliance (RIC) RCR Fall 2023 sessions for our RCR training series starts this month! Attendance at each session will satisfy one (1) credit hour for RCR training. Certificates of completion for each RCR session will be issued to attendees. A combination of these training sessions will fulfill both NIH and NSF RCR training requirements. Registration links are below.

Individuals can attend as many or as few sessions as they like, but please register separately for each session you plan to attend.

Conflict of Interest Overview – Monday, September 18 at 11:00 a.m.
Presenter – Paul Stills, J.D., Ph.D.
COI Program Chair
Associate Professor and Associate Chair, Department of Mental Health Law & Policy
Register HERE for Conflict of Interest Overview

Human Subjects Research Overview – Thursday, October 5 at 10:00 a.m.
Presenter – IRB Staff
Register HERE for Human Subjects Research Overview

Collaborations– Tuesday, October 17 at 2:00 p.m.
Presenter – Dr. Kiki Caruson
Vice President of Research, USF World
Register HERE for Collaborations

Safe Research Environments – Wednesday, November 15 at 10:00 a.m.
Presenter – Dr. Helene Robinson
Director, Critical and Creative Design Thinking Program
Register HERE for Safe Research Environments

For more information on RCR requirements and offerings, please visit our website. For questions on the RCR training series, please contact USF Research Integrity & Compliance Director, Jay Ramage at jramage@usf.edu.